



CAMP LASSEN
FACILITY RESERVATION USE FORM

DATE OF APPLICATION: _____

UNIT # _____ of _____ OR _____
(District) (Name of Organization)

PERSON MAKING RESERVATION: _____

ADDRESS _____
Street City State Zip Code

PHONE (H) _____ (B) _____ Fax _____ Email _____

(All reservation communications will be made with this person.)

RESERVATION INFORMATION

ARRIVAL DAY _____ Date _____ Time _____ AM ___ PM ___

DEPARTURE DAY _____ Date _____ Time _____ AM ___ PM ___

ESTIMATED ATTENDANCE: Boys _____ Girls _____ Adults _____ Total _____

PERSON IN CHARGE AT CAMP: _____

FACILITIES REQUESTED

- LODGE – Includes kitchen and 2 classrooms. Requires additional propane use fee.
 2-STORY CABIN – Includes a kitchen and restroom.

CAMPsites – All
 Black Oak Cedar Douglas Fir Jeffery Pine Live Oak
 Lodge Pole Ponderosa Red Fir Sugar Pine White Fir

CLASSROOMS ONLY – Lodge A Lodge B Nature C Classrooms seat 25 - 30 people.

PROGRAM AREAS – Archery COPE Rifle Range Firebowl - No Cost

Certified instructor, rangemaster or lifeguard, as appropriate, must be present for these areas to be used. The rental group may provide certified people, or the Golden Empire Council can provide them on request.

- _____ agrees to provide the Golden Empire Council with the following documents, along with the signed contract by (date) _____.
 - A certificate of insurance with a minimum of \$1,000,000 CSL with the Golden Empire Council, Boy Scouts of America, the National Council, Boy Scouts of America and Sierra Pacific Industries named as additional insured, ten (10) day written notice of cancellation, and the period of time involved.
 - A Hold Harmless Agreement (sample attached).
- A camp attendance report calculating all youth and adults participating in this activity is to be turned into the Camp Ranger upon arrival.



4. It is understood and agreed to by both parties that no alcoholic beverages or illegal drugs of any kind are permitted to be used on the premises.
5. It is understood and agreed to by both parties that _____ will provide at least one adult leader (defined as 21 years of age or older for purposes herein) for every ten (10) members of the party present in camp below the age of 21 years; that at least one of the said adult leaders must be present with the group at all times while the group is in camp.
6. It is understood and agreed to by both parties that the group will abide by any and all of the camp operating rules as outlined on the attached sheet and directions and instructions of the Camp Ranger or Camp Host.
7. It is further understood and agreed to by both parties that should the group fail to provide proper leadership or fail to abide by camp rules or directions of the Camp Ranger, the Golden Empire Council Camp Ranger or Camp Host may, at their discretion, terminate this agreement and require the renting parties to vacate the camp, forfeiting any and all fees agreed to herein.
8. It is understood and agreed to by both parties that _____ shall be responsible for any and all damages to camp property, which may reasonably be attributed to the actions of the said group, and agrees to promptly pay any and all reasonable damage claims when presented.
9. It is understood that _____ will pay in full the appropriate fees due based on the agreed upon fee chart listed below. Daily fees are as follows:

CAMP USE FEES

RESERVATION FEE - \$150.00 (Nonrefundable but will be applied to total fees)	\$ _____	
CLEANING / DAMAGE DEPOSIT - \$200.00 (will need Credit Card on File)	\$ <u>200.00</u>	
DAY USE - \$4.50 PER PERSON	# Attendees _____ x # Days _____	\$ _____
BUNK CABINS - \$100.00 per day	# Attendees _____ x # Days _____	\$ _____
CAMPSITES - \$5.00 per person per day	# Attendees _____ x # Days _____	\$ _____
2-STORY CABIN - \$125.00		\$ _____
LODGE USE - \$250.00		\$ _____
PROPANE USE - \$2.75 per gallon		\$ _____
ARCHERY RANGE - includes equipment	\$50.00 per day plus cost of lost/damaged arrows	\$ _____
COPE - \$10.00 per person	# Attendees _____ x # Days _____	\$ _____
BSA UNIT - CAMPSITE - \$2.00 per person per day, \$25.00 per campsite		\$ _____
BSA UNIT - CABIN - \$3.50 per person per day, \$40.00 per cabin		\$ _____
TOTAL OWED TO THE GOLDEN EMPIRE COUNCIL		\$ _____
COPE DIRECTOR - (required for COPE use)	\$125.00 per day	\$ _____
COPE INSTRUCTOR - \$75.00 per day (1:14 ratio required)	# Instructors _____ x # Days _____	\$ _____
TOTAL OWED TO COPE INSTRUCTOR		\$ _____

Reservation fee and Credit card on file for damage deposit is required to make a reservation. 75% of the total fees are required 2-weeks before arrival in camp. The balance of fees is required within five days of the close of the rental period.



HOLD HARMLESS AGREEMENT

_____ shall indemnify, hold free and harmless, assume liability for, and defend the BOY SCOUTS OF AMERICA, its chartered affiliates, agents, servants, employees, officers and directors from any and all costs and expenses, including but not limited to, attorney’s fees, reasonable investigative and discovery costs, court costs, and all other sums which the BOY SCOUTS OF AMERICA, it’s chartered affiliates, agents, servants, employees, officers and directors may or become obligated to pay on account of any, all and every demand for claim or assertion of liability, or any claim or action founded thereon arising or allegedly to have risen out of _____ use of real or personal property belonging to the BOY SCOUTS OF AMERICA, it’s chartered affiliates, agents, servants, employees, officers and directors.

REMINDER –Please remember to secure all personal and group equipment at all times. All vehicles should be locked and secured.

Signature

Date