



*February 5<sup>th</sup>, 2019*

*BSA Summer Camp:  
Reports*

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## Housekeeping

- ✓ We will keep this to 45 minutes or less
- ✓ Submit questions using the GoToMeeting question panel on the right
- ✓ The video will be posted online tomorrow

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## Key Reports

- ✓ View Registration
  - ✓ All Registrant Information:
    - ✓ Returns one row per registrant per session and per session event
    - ✓ Each row contains registration, over all registration form and registrant specific form information
  - ✓ Without Form Information
    - ✓ Returns one row per registrant per session and per session event
    - ✓ Each row contains registration information
  - ✓ Without Registrant Information
    - ✓ Returns one row per session and per session event
    - ✓ Each row contains registration, over all registration form information
  - ✓ Without Registrant and Form Information
    - ✓ Returns one row per session and per session event
    - ✓ Each row contains registration, over all registration form information

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## Understanding the Data

- ✓ Using reports requires that you understand the forms attached to the program.
- ✓ **ParentID** – the value of the parent activity. Often used in filter to exclude or include the parent activity (i.e. the week of camp). ParentID = 0 returns only the parent activity whereas ParentID <> 0 return only the session events.
- ✓ **Price Group** – if used it display the type of group (i.e. In Council or Out of Council).
- ✓ **Balance** – amount due for the registration

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# Reports

- ✓ Registration Details Formatted – essentially a copy of the receipt.
- ✓ Registration and Payment Summary – list of registration and their balance due
- ✓ Session Event Registration Summary – list of session events with the number waitlisted, registered and capacity.
- ✓ All Session Event
  - ✓ Roster
  - ✓ Roster with completion requirements
- ✓ Unit Schedule
- ✓ Session Completion Awards
- ✓ All Session Events by Unit

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# Session Events Registration Summary

SESSION CLASS ENROLLMENT REPORT

Rows to display per page: 50

Range: Choose one... Or To: Go

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Event	Start Time	End Time	Total Waitlisted	Total Attendees	Maximum Attendees
List & 2nd Class (3-5)	Jun 11 2018 1:30PM	Jun 14 2018 4:30PM	0	47	48
Archaeology/Fingerprinting (2)	Jun 11 2018 10:40AM	Jun 14 2018 11:30AM	0	14	15
Archery (1-2)	Jun 11 2018 9:30AM	Jun 14 2018 11:30AM	0	12	16
Archery (3-4)	Jun 11 2018 1:30PM	Jun 14 2018 3:30PM	0	14	16
Archery (5-6)	Jun 11 2018 9:30PM	Jun 14 2018 5:30PM	0	8	8
Architecture/Art (2)	Jun 11 2018 10:40AM	Jun 14 2018 11:30AM	0	7	15
Architecture/Art (3)	Jun 11 2018 1:30PM	Jun 14 2018 4:30PM	0	6	24
Astronomy/Space Exploration (2)	Jun 11 2018 10:40AM	Jun 14 2018 11:30AM	0	14	20
Astronomy/Space Exploration (3)	Jun 11 2018 1:30PM	Jun 14 2018 4:30PM	0	17	20
Basketry (1)	Jun 11 2018 9:30AM	Jun 14 2018 10:30AM	4	4	15
Basketry (5)	Jun 11 2018 3:30PM	Jun 14 2018 4:30PM	0	10	4
Beginning Swimming (3)	Jun 11 2018 1:30PM	Jun 14 2018 2:30PM	0	1	4
Beginning Swimming (4)	Jun 11 2018 2:40PM	Jun 14 2018 3:30PM	0	2	4
Bird Study/Insect Study (1)	Jun 11 2018 10:40AM	Jun 14 2018 11:30AM	0	3	20
Bird Study/Insect Study (3)	Jun 11 2018 1:30PM	Jun 14 2018 4:30PM	0	5	20
Camping (1)	Jun 11 2018 9:30AM	Jun 14 2018 10:30AM	0	14	25
Camping (2)	Jun 11 2018 10:40AM	Jun 14 2018 11:30AM	0	13	25
Camping (3)	Jun 11 2018 1:30PM	Jun 14 2018 4:30PM	0	20	25
Camping (1-2)	Jun 11 2018 9:30AM	Jun 14 2018 11:30AM	0	9	24
Camping (3-4)	Jun 11 2018 1:30PM	Jun 14 2018 3:30PM	0	8	24
Chemistry/Nuclear Science (1)	Jun 11 2018 9:30AM	Jun 14 2018 10:30AM	0	18	20
Chemistry/Nuclear Science (2)	Jun 11 2018 10:40AM	Jun 14 2018 11:30AM	0	18	20
Climbing (1-2)	Jun 11 2018 9:30AM	Jun 14 2018 11:30AM	0	10	11
Climbing (3-4)	Jun 11 2018 1:30PM	Jun 14 2018 3:30PM	0	10	11
Climbing (5-6)	Jun 11 2018 9:30PM	Jun 14 2018 9:30PM	0	5	6
Communications (1)	Jun 11 2018 9:30AM	Jun 14 2018 10:30AM	0	13	25
Communications (2)	Jun 11 2018 10:40AM	Jun 14 2018 11:30AM	0	10	25

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